

# ARDHI UNIVERSITY

## CALL FOR PROPOSAL – UNDER ARU-SIDA TRAINING RESEARCH SUPPORT

Ardhi University (ARU) has received funds from Sida under ARU-Sida Training and Capacity Building Programme. The University is now calling for minor research grant proposals administered under the Research Support sub programme. In the first year of the implementation of the Sida supported programme (2015-2020), the programme intends to finance ten (10) research projects.

Research proposals must address the following areas:

- Environment and Natural Resources;
- Building Technologies and Construction;
- Energy and Mineral Resources Development;
- Housing and Human Settlements Development;
- Land Administration and Property Rights;
- Water Resources and Waste Management;
- Real Estate, Finance and Investment;
- Positioning, Mapping and Geodynamics;
- Cross Cutting Issues;
  - Gender and Empowerment
  - Information and Communication Technology, Documentation and Dissemination
  - HIV/AIDS and Contemporary Diseases
  - Climate Change and Disaster Management.
- Each proposal should clearly show the key outputs including scholarly publications.

As the programme aims at capacity building for ARU staff, the lead researcher in each project proposal must be an academic member of staff holding a level of lecturer/ research fellow and

above. One of the criteria that will be considered for funding apart from the qualities of the research proposal is the inclusion of junior staff in the team.

The deadline for proposals submission is **15<sup>th</sup> March 2016**.

### **Timeline**

February 12<sup>th</sup> 2016 – Call for proposal

15<sup>th</sup> March 2016 - Deadline for proposals submission

16<sup>th</sup> to 30<sup>th</sup> March 2016 - Review of the proposals

1<sup>st</sup> April 2016 Review of the selected proposals by applicants

5<sup>th</sup> Submission of final draft proposals after the incorporation of comments

Disbursement of funds 15<sup>th</sup> April, 2016

You also reminded to adhere to the ARU format for the protocols for the submission of Research Proposal. The Research must complete with a period of one year.

The format for the research proposal is as provided in the ARU Research and Operational Policy and Procedures which is available online at [www.aru.ac.tz](http://www.aru.ac.tz)

In budgeting please use the indicative figures shown in annex 1. The Budget should not exceed Tanzanian shillings thirty million (30,000,000Tshs)

All queries and submission should be directed to the programme secretariat at [prp@aru.ac.tz](mailto:prp@aru.ac.tz)

**ANNEX 1: FINANCIAL GUIDELINES FOR THE SIDA 2015-2020 PROJECT**

S/N	TYPE OF ALLOWANCE	CONDITIONS FOR PAYMENT	AMOUNT/PAYABE ITEMS	REMARKS
1	Per diem (local)Senior staff	On duty out of your working station	Tshs 120,000/= per day	These rates are set by the Government and may be subject to change from time to time.
2	Per diem (local)Junior staff	On duty out of your working station	Tshs 100,000/= per day	These rates are set by the Government and may be subject to change from time to time.
3	Per diem (outside Tanzania) Senior staff	While out of your country on programme related activities eg conferences	USD 420 per day	
4	Per diem (outside Tanzania) Junior staff	While out of your country on programme related activities e.g., conferences	USD 365 per day	
5	Transit Allowance	Payable when an individual is on duty outside station for more than 8 hours but less than a day	Half of the applicable per diem rates	
6	Incidental Allowance	Applicable on foreign travel	20 percent of per diem paid	
7	Mileage Allowances	Upon use of own vehicle on programme activity outside working station	0.7 USD per kilometer	Permission must be sought from the DVC-AA
8	Publication allowance	Publishing a paper in a peer reviewed journal	USD 400	Evidence of a paper been accepted must be presented
9	Insurance	Trip outside Tanzania has been confirmed	USD 100	
10	Retreat	While working in a solitary place outside ARU	<ul style="list-style-type: none"> <li>• Half per diem</li> <li>• Accommodation</li> <li>• Transport allowance</li> <li>• Conference package</li> </ul>	
11	Special tasks allowance	Secretarial works	Tshs 5,000/= per page	Maximum of Tshs 500,000/=
12	Special tasks allowance	Preparation of Accounts for annual audit/annual meeting	From Tshs 175,000/= to Tshs 500,000/= per week	Payable in accordance with level of involvement and seniority
13	Special tasks allowance	Editorial works ie programme documents, graphics	Tshs 10,000/= per page	Maximum of Tshs 1,000,000/=
14	Special tasks allowance	Payable to staff involved in coordination activities for work done outside normal working hours	Rate ranging from Tshs 50,000/= to 500,000/=	Depending on the level of the responsibility of the staff
15	Masters degree students(local) allowance			
16	PhD degree students(local) allowance	Books and stationary per annum Field work allowance	USD 1,250 per year USD 55 per day	
17	Research equipment	Laptops	USD 1,250 per piece	To be bought under ARU PMU

18	Swedish researchers allowance in Tanzania		SEK 4000 per day	
19	Local principal researchers allowance	Conducting fieldwork in Tanzania	USD 56 (SEK 448) per day	
20	Research Assistants allowances	Conducting fieldwork in Tanzania	USD 37 (SEK 296) per day	
21	Hire of transport per day		USD 70 (SEK 560) per day	
22	Special tasks allowance	Working session to draft curricular	USD 200 (SEK 1600) per person per day	
23	Stakeholders allowance	Participation on discussion of draft curricular	USD 57.5 per person per day	